Certification of Passport

Citizenship Application – Identity Document Certification

Important guidance to complete this form

- This form must be completed by an **Authorised certifier** which is a Solicitor , Commissioner for Oaths , Peace Commissioner or Notary Public.
- The authorised certifier must compare the original passport with the photocopy attached to this sheet and certify that it is a true copy.

If the copy of the Passport is not properly certified, your application will be sent back for correction and this will delay it.

What you need

Documents required to certify your Passport

You will need to bring:

- your original passport
- a colour photocopy of the biometric page of your passport
- a printed copy of this form.

What will the authorised certifier do

The **authorised certifier** will:

- Check your original passport to confirm your identity
- Check that the photocopy matches with your passport. They will then certify, sign and date the photocopy to confirm it matches the original document.
- Complete and sign the Passport Certification form.

Uploading the documents

You will need to:

- Scan the completed certified form
- Scan the signed colour copy of of the bio-data page of your passport
- Ensure that they are clear and legible
- Log in to your online forms account and upload the documents

Submission Checklist

Before uploading your documents to the online application portal, check the following:

- ☐ The authorised certifier has seen the original document.
- ☐ The authorised certifier has written on the photocopy of your passport: "Certified to be a true copy of the original document seen by me."
- ☐ The authorised certifier has signed and dated the photocopy of the document.
- ☐ The authorised certifier has completed and signed the certification form.

More Info: www.irishimmigration.ie

scan the code for more details

Certification of Passport

An Roinn Dlí agus Cirt, Gnóthaí Baile agus Imirce
Department of Justice, Home Affairs and Migration

Citizenship Application – Identity Document Certification

This form must be completed by **an Authorised Certifier** who has seen the original passport and can certify that the attached colour copy is a true copy of the original passport.

Please use **BLOCK CAPITALS** when completing this form.

Section 1: Applicant Details

Surname (as shown on passport)

Forename(s) (as shown on passport)

Date of Birth (day/month/year)

D D / M M / Y Y Y Y

Passport Number

Issuing Country:

PPS Number (If Applicable)

Section 2: Certification

I hereby certify that:

- I have seen the original passport.
- The attached colour copy of the biometric page is a true copy taken from the original passport
- The copy has not been altered.

□ I make this certification knowing that it is for a **citizenship application.**

I am (tick as appropriate)

□ Solicitor □ Commissioner for Oaths □ Peace Commissioner □ Notary Public

Full Name of Certifier (print clearly)

Professional Registration Number

Business Address

Official Stamp (if applicable):

Contact Telephone or Email
(if required for verification)

Signature of Authorised Certifier

Date (day/month/year) / /